



AMPIA/ALBERTA FILM 2016 MENTORSHIP PROGRAM

OVERVIEW:

The Alberta Media Production Industries Association (**AMPIA**) and Alberta Film, recognize the importance of “on-the-job” training in the development of professionals in Alberta’s film and television production industry. Thanks to the Alberta Film, AMPIA is pleased to offer a pilot Mentorship Program, whereby individuals are able to receive “hands on” training experience working with experienced professionals in their chosen field of film and television production.

The program is designed to offer interns *new training opportunities* for a designated production position in which they have *no previous experience*. This program is not intended to augment production budgets. The internship can take place anytime from December 1, 2016 to June 30, 2017. The training must be completed over a minimum 16 week period.

In 2016, four (4) Mentorships are available. The program will provide a maximum of \$4,000 per individual intern/trainee. Producer member applicants must contribute 50 percent of the trainee’s total salary, matching the amount contributed by the Mentorship Program.

Once an application is approved by the Jury, 50% of the total grant will be advanced to the Producer. The balance of the Mentorship Grant will be paid upon completion of the training period and following receipt of the completed ***Claim Forms and Evaluation Forms from both the Producer(Mentor) and the Intern (Trainee)***, detailing the benefits to both the production company and the intern/trainee.

PLEASE NOTE: Only one Mentorship Grant is available per member company, per year.

ELIGIBILITY:

Both the producer and intern/trainee must be AMPIA members in good standing for 2016 and 2017. Both must be residents of Alberta for a minimum of 12 months prior to the date of the application.

The intern/trainee must have some working experience or education in film/television production and a general knowledge of the intern position under consideration. Retroactive applications are not eligible.

Successful applicants will be required to attend the two day Producer Accelerator Program in January 2017. (details to be announced shortly)

APPLICATION PROCEDURE:

Applications must be initiated by an AMPIA Producer-member and submitted electronically to the AMPIA office no later than the deadline indicated.

The mentorship applications are reviewed by a 3-person, independent, arms-length Jury, established for this purpose. Please note: all Jury decisions are final.

Alberta Media Production Industries Association (AMPIA)
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Mentorship Program 2016 - APPLICATION FORM
(Deadline for applications – 4:00 PM, Wednesday, December 7, 2016)

Date of Application: _____
Producer's Name: _____ AMPIA Membership #: _____
Production Title: _____

If the production project is a co-production, please identify the other company.

Proposed months of training: (anytime from December 1, 2016 to June 30, 2017)
From _____ To _____
(d/m/y) (d/m/y)

TOTAL salary to paid to intern: _____
(AMPIA will cover 50 % of the total to a maximum of \$4,000)

Mentor's Name and Title: _____

Intern's Name: _____ AMPIA Membership ## # _____

Intern has lived in AB since Alberta _____
(d/m/y)

This application must be initiated by an AMPIA Producer member in good standing. Please check-off (✓) that the application includes the following documents:

- A letter of intent from the Producer member stating how they will benefit from providing mentorship experience.
- A resumé of the Mentor/Trainer to whom the Intern/trainee will be reporting.
- The Intern's resumé, including relevant education and/or related experience.
- A letter from the Intern outlining career aspirations, and how this training will further his/her career.
- A photocopy of proof of the Intern's Alberta residency.
- A minimum of two (2) reference letters for Intern from past employers or instructors.
- A clear, comprehensive and detailed **TRAINING PLAN** that includes:
 - a. Title and synopsis of the specific production (or productions) the intern will be working on.
 - b. The specific production aspects that the intern will be learning, and how the proposed activities will support the training.
 - c. A detailed outline of the trainee's responsibilities.
 - d. Specific outcomes for the Mentorship.
 - e. Specific timelines for the Mentorship

[UPLOAD YOUR MENTORSHIP APPLICATION HERE](#)

Signature of Producer Member: _____

Signature of Intern: _____