

AMPIA/CTS 2012 MENTORSHIP PROGRAM

OVERVIEW:

The Alberta Media Production Industries Association (**AMPIA**) and Crossroads Television Station (**CTS**), recognize the importance of “on-the-job” training in the development of professionals in Alberta’s film and television production industry. Thanks to the CTS, AMPIA is pleased to offer an annual Mentorship Program, whereby individuals are able to receive “hands on” training experience working with experienced professionals in their chosen field of film and television production.

This program is designed to enable interns to receive *new training opportunities* for a designated production position in which they have *no previous experience*. This annual program is not intended to augment production budgets. The internship can take place anytime from June 1, 2012 to May 31, 2013.

In 2012, up to 3 Mentorships are available. The Program will provide a maximum of \$4,000 per individual intern/trainee. Producer member applicants must contribute 50 percent of the trainee’s total salary, matching the amount contributed by the Mentorship Program.

Once an application is approved by the Jury, 50% of the total grant will be advanced to the Producer. The balance of the Mentorship Grant will be paid upon completion of the training period and following receipt of the completed ***Claim Forms and Evaluation Forms from both the Producer(Mentor) and the Intern (Trainee)***, detailing the benefits to both the production company and the intern/trainee.

PLEASE NOTE: Only one Mentorship Grant is available per member company, per year.

ELIGIBILITY:

Both the producer and intern/trainee must be AMPIA members in good standing and be residents of Alberta for a minimum of 12 months prior to the date of the application.

The intern/trainee must have some working experience or education in film/television production and a general knowledge of the intern position under consideration. Retroactive applications are not eligible.

Any content created during the mentorships should be within the family-friendly and wholesome boundaries based on the mandate of CTS programming.

APPLICATION PROCEDURE:

Applications must be initiated by an AMPIA Producer-member with 4 copies submitted to the AMPIA office no later than the deadline indicated.

The mentorship applications are reviewed by a 3-person, independent, arms-length Jury, established for this purpose. Please note, all Jury decisions are final.

Alberta Media Production Industries Association (AMPIA)
#318, 8944-182 Street NW Edmonton, AB. T5T 2E3 phone: (780) 944-0707
toll free: 1-800-814-7779 fax: (780) 426-3057 e-mail: info@ampia.org

AMPIA/CTS Mentorship Program 2012

(Deadline for applications – 4:00 PM, Friday, March 30, 2012)

APPLICATION FORM

Date of Application: _____

Producer's Name: _____ AMPIA Membership #: _____

Production Title: _____

If the production project is a co-production, please identify the other company.

Proposed months of training: (anytime from June 1, 2012 to May 31, 2013)

From _____ To _____
(d/m/y) (d/m/y)

TOTAL salary to paid to _____
(AMPIA will cover 50 % of the total to a maximum of \$4,000)

Mentor's Name and _____

Intern's Name: _____ AMPIA Membership _____

Intern has lived in AB since _____
(d/m/y)

This application must be initiated by an AMPIA Producer member in good standing. Please check-off (✓) that the application includes 4 copies of the following documents:

- A letter of intent from the Producer member stating how they will benefit from providing mentorship experience.
- A resumé of the Mentor/Trainer to whom the Intern/trainee will be reporting.
- The Intern's resumé, including relevant education and/or related experience.
- A letter from the Intern outlining career aspirations, and how this training will further his/her career.
- A photocopy of proof of the Intern's Alberta residency.
- A minimum of two (2) reference letters for Intern from past employers or instructors.
- A clear, comprehensive and detailed TRAINING PLAN that includes:
 - a. Title and synopsis of the specific production (or productions) the intern will be working on.
 - b. The specific production aspects that the intern will be learning, and how the proposed activities will support the training.
 - c. A detailed outline of the trainee's responsibilities.
 - d. Specific timelines for the Mentorship.

Signature of Producer Member: _____

Signature of Intern: _____