

## **AMPIA Government Relations Committee Terms of Reference**

**Name:** AMPIA Government Relations Committee

**Members:**

Tyler Shandro, Chair  
Andrew Fern  
Tom Cox  
Connie Edwards  
Joe Novak  
Norm Bishop  
Josh Miller (*ex officio*)  
Bill Evans (*ex officio*)

**Goals:**

To develop and implement strategies to communicate on behalf of the AMPIA membership to members of provincial and federal governments.

**Deliverables:**

- Development of a strategy regarding the leadership candidate of the PC Association of Alberta (“PCAA”)
- Meetings with all of the leadership candidates of the PCAA
- Renew outreach to the federal Minister of Heritage
- Providing Committee Reports to the AMPIA Board
- Undertaking other tasks as required

**Scope and Jurisdiction:**

- To develop and implement the communication strategies approved by the Board

**Guidance from the Board:**

- Policy direction flows from the Board to the Committee
- The Committee provides responses and suggestions back to the Board for review

**Resources and Budget:**

- The Committee will provide an annual recommendation for funding requirements, generally 2 months prior to Board budget approval

**Governance:**

- The Committee will operate by consensus. Should a consensus not be achievable, a simple majority vote shall be required of the Committee members present at a meeting.

**Additional Notes:**

- This Committee will liaise and work with other committees of AMPIA as required
- Communication will continue through email and monthly conference call meetings
- All Committee information will be stored at the AMPIA office, including minutes, past agenda and recordings of conference calls
- The Committee shall report to the Board at each meeting in either written or verbal form, and the Committee shall present a written report to the annual AGM of AMPIA
- Meetings shall be scheduled monthly; meetings can be scheduled at the call of the Chair