

AMPIA Broadcast and Regulatory Affairs Committee Terms of Reference

Name:

Ampia Broadcast and Regulatory Affairs Committee

Members:

Connie Edwards:	souleado@interbaun.com (Chair)
Dave Benson:	davidbenson@shawbiz.ca
Linda Callaghan:	lcallaghan@ackroydlaw.com
Tom Cox:	tomcox@seven24films.com
Larry Day:	larry@pyramidproductions.tv
Mike Frislev:	mfrislev@nomadicpictures.com
Ava Karvonen:	ava@reelgirlsmedia.com
Josh Miller:	jmiller@panaceaentertainment.com
Joe Novak:	joenovak@telus.net
Tyler Shandro:	tyler@shandro.com
Terri Wynnyk:	wynnyk@shaw.ca
Bill Evans (ex officio)	bevans@ampia.org

Goals:

(primary): To monitor and provide guidance and information to the AMPIA Board in relation to broadcasting and regulatory issues across all media as it relates to Alberta.

(secondary): To monitor and formulate responses to CRTC Public Notices and any other issue that arises in relation to the broadcasting and regulatory environment.

Deliverables:

- Writing letters of intervention to the CRTC and other regulators.
- Creating reports with regard to the broadcast and regulatory environment in Alberta.
- Providing Committee Reports to the AMPIA Board.
- Undertaking other tasks as required.

Scope / Jurisdiction:

- To formulate responses and generate correspondence and policy recommendations for approval at the Board level.
- To operate proactively and build relationships within the broadcast industry as a whole.

Guidance from the Board / Lead Group:

Information flows from the AMPIA Board to the Committee and then the Committee flows responses/interventions/suggestions back to the Board for review and approval.

Resources and Budget:

The Committee will provide a recommendation annually for their funding requirements, generally 2 months prior to Board budget approval.

Governance:

The Committee will operate by consensus. Should a consensus not be achievable, a simple majority vote shall be required of the Committee members present at a meeting.

Schedule:

Meetings shall be scheduled bi-monthly however if an urgent matter arises, meetings can be scheduled at the call of the Chair.

Additional Notes:

This Committee will liaise and work with other committees of AMPIA as required.

Communication will be conducted via email and bi-monthly phone meetings.

All Committee information will be stored in a master file at the AMPIA office.

The Committee shall report to each Board Meeting in either written or verbal form, however shall always present a written report to the annual AGM of AMPIA.

The Committee shall maintain and update a history of the Committee.